

From: Dill, Marianne (EHS)
Sent: Monday, December 19, 2011 5:05 PM
To: Chilian, Steve (DPH)
Cc: Han, Linda (DPH); ValdesLupi, Monica (DPH)
Subject: RE: Fact Finding Investigation

Thank you Steve,

Since it is just after 5 I will not be able to reach either union until tomorrow morning. I will give them the heads up about the meetings and let them know that the staff are being informed by their manager tomorrow about the meetings on wed and thursday with you, as well as being informed of their right to union representation. I will mention to Moses about the potentially conflicting roles of the two involved reps who are affiliated with the lab but ultimately it is the unions decision about who if anyone will sit in on the interviews.

thank you
Marianne

From: Chilian, Steve (DPH)
Sent: Monday, December 19, 2011 5:00 PM
To: Dill, Marianne (EHS)
Cc: Han, Linda (DPH); ValdesLupi, Monica (DPH)
Subject: Fact Finding Investigation

Marianne

The Department is in the process of investigating an alleged breach in protocols at the lab. We have identified the following named individuals as having information that is pertinent to the Department's fact finding investigation. The first two named individuals are managers; the remaining are members of the unions (MOSES and NAGE).

1. Linda Han, Lab Director (Boston)
2. Julianne Nasif, Program Manager (Boston)
3. Elizabeth Obrien, Laboratory Supervisor I (Boston)
4. Charles Salemi, Laboratory Supervisor II (Boston)
5. Annie Dookhan, Chemist II (Boston)
6. Shirley Sprague, Administrative Assistant II (Boston)
7. Gloria Philips, Administrative Assistant I (Boston)

Please note that Mr. Salemi is on the Board of Dir. for MOSES and that the union's representative, Mr. Michael Lawler is also a chemist at the Lab.

I have scheduled interviews and lab tour with the two managers, Linda and Julianne on 12/20 at 10:00am at the lab.

According to Lab Director, Linda Han, the above named union employees (#'s 3-7) are available to be interviewed this week. I would like to interview them on the dates and times provided below. I have cleared the schedule Ms. Han. All interviews are will be conducted at the lab during regular work hours.

	Name	Date and Time
1	Elizabeth Obrien	12/21 at 10:00am
2	Charles Salemi	12/21 at 1:30pm
3.	Shirley Sprague	12/21 at 3:00-4:30pm
4.	Gloria Philips	12/22 at 10:00pm
5.	Annie Dookhan	12/22 at 1:00pm

Please call me if you have any questions or need further information.